

# Lynwood Park Public School



## Lynwood Park Public School's Online Learning Policy



Students of Lynwood Park public School using Google Classroom and other e-learning platforms are to use these spaces for learning. All students will demonstrate safe, respectful, appropriate and responsible on-line behaviour by following the guidelines and requirements listed below:

**User Rights and Responsibilities:**

- I will not play, share or view content that is inappropriate.
- I will not use digital technologies to harass or bully another student.
- I will use appropriate language when speaking, using chat functions or when electronic messaging in any form, to all staff and fellow students.
- I will not reveal password, personal addresses or contact numbers over the internet including my own.
- I will not upload to the internet images, videos or work of other students or staff without permission from the student or staff and school.
- My parents will be aware of and monitor the use of my online learning at home.
- I will not attempt to present somebody else's work as my own.
- I will allow other students opportunities to share their ideas.
- I will expect teacher feedback during school hours only.

**Talk to a teacher if:**

- I feel that the welfare of myself or other students at the school is being threatened by online activities.
- I come across sites that are not suitable or appropriate.
- Someone types something that makes me and/or my peers feel uncomfortable, or asks me to provide information that I know is private.

**Parent/Guardian Responsibilities:**

- Talk to your child/children about the importance of conducting themselves appropriately online.
- Talk about ensuring respectful communication at all times and making choices to protect their personal information.

**If you are required to use a microphone, please ensure that:**

- There is nothing inappropriate in the background.
- Recording of other students or teaching staff is not permitted at any time.
- You are respectful of the Privacy Act as no person is allowed to take recordings of someone else without their consent.

I have read Lynwood Park Public School's E-learning Policy carefully, understand the significance of the conditions, and I agree to adhere to all of the terms outlined in these documents.

Student	
Parent	